

Stan Ross, GCD Principal
Jessica Schrader, SEG D, Principal
Pat Sheehan, ACB, Principal
Koni Sims, ACB, Alternate
Kyle Thompson, PMI, Principal
Michael Tierney, BHMA Principle
Sharon Toji, HLAA Principal
Richard Williams, WABO Alternate
R Duane Wilson, ASTC, Principal
Mary Winkler, ASSP, alternate

Interested parties:

Alicia Chavez, CA Division of the State Architect HQ
Misty Guard, Regulosity on behalf of MAG Industries
Thomas Hirsch, FAIA HIRSCH GROUP ARCHITECTURE
Hoyt Jeter, PE, City of Tacoma
Ben Perreault, Bradley Company
Larry M Schneider AIA – Individual
Laurel W. Wright, NCOSFM, Ret.
Jeff Yanke, Evan Terry Associates
Thomas Zuzik Jr, Railingcodes.com Representing NOMMA.org

B. Logistics

- 1) Minutes for 4-11-2024; Agenda for 4-25-2024 were approved
- 2) Work groups –
 - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
 - 06-13 – meetings TBD
 - Adult changing – meeting TBD
 - Assisted toileting and bathing – **April 25, 2024 presentation** – meeting TBD
 - Scoping – April 7, 2022 presentation – meetings TBD
 - Accessible bathing – April 21, 2022 presentation – meeting TBD
 - Accessible Communication Features for the Built Environment – meeting every other Wednesday, 1-3 Eastern; Eunice Noell-Waggoner to be co-chair of task group
 - Walking and Wheeled Surfaces – meetings TBD
 - Membership committee –
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30 and June 13, 27, 2024

C. Administrative items

The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
Ballots for proposals heard through July 28, 2022 were sent to the committee.
Deadline for the ballot was **Sept. 6, 2022.**

Ballots for proposals heard through January 19, 2023 were sent to the committee.
Deadline for the ballot was **March 6, 2023**.

Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023**.

Ballots for 2017 A117.1 supplement for 06-90-2021 were due **Nov. 13, 2023**.

Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024

Karl talked about a new standard being developed for 'smart doors'. Interested members should email Karl.

D. ICC A117.1 development procedures – NA

E. Review of Proposals:

Chapter 6

06-90 – AM – Approved as Supplement 1 to the 2017 ICC A117.1

Misty Guard provided information on IAPMO Z1390. ANSI review ended on April 8, 2024. Only editorial revisions suggested.

