

ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #48
Thursday, January 18, 2024
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members:

Ken Schoonover, Chair, Individual Member

Doug Anderson, AHLA, Principal

Tara Barthelmess, NCDOI OSFM, Principal

Gene Boecker, NATO Alternate

Kevin Brinkman, NEII, Principal

Wayne Broadfield, Paralyzed Veterans of America (Alternate)

Kevin Carr, NFPA, Principal

John Catlett, BOMA International, Principal

Shannon Chasteen, AEMA, Principal

David W. Cooper, SMA, Principal

Glenn Dea, International Sign Association, Principal

Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)

Ballots for proposals heard through July 28, 2022 were sent to the committee.

Deadline for the ballot was **Sept. 6, 2022.**

Ballots for proposals heard through January 19, 2023 were sent to the committee.

Deadline for the ballot was **March 6, 2023.**

Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023.**

Ballots for 2017 A117.1 supplement for 06-90-2021 were due **Nov. 13, 2023.**

Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024

Karl and Ken reviewed committee reason for the negative ballot on the Supplement 1.
Vote- 20-1-5

The committee reason is

While "supplements" are not explicitly written into the ASC procedures, the key is that all of the consensus procedures are followed for approval of that portion of the standard.

The procedure for approval of supplements to the A117.1 standard has always been an option but has not been pursued until now. The need to provide the technical standard for this particular feature was deemed critical due to coordination requirements with the scoping standard.

Karl and Ken gave an overview of the Jan. 16 meeting regarding suggestions for revisions to the ICC A117.1 procedures.

Application and information on the Acoustics standard is at <https://www.iccsafe.org/membership/councils-committees/call-for-councils-and-committees/>. Deadline is Jan. 31, 2024.

D. ICC A117.1 development procedures NA

E. Review of Proposals:

Chapter 5

05-13 - tabled

05-21 final action for AM by PC1 with modification to PC1

PC

Part 1 Mod added 505.10 from PC2 16-8-5

Part 2 Change to 505.10.1, 505.10.2, 505.10.3 13-12-3

Chapter 6

06-01 - hold for editorial

06-02 - hold for editorial

06-05

BC1 17-10-3

PC1 NA

06-06

D 18-6-4

06-07

AS 12-12-6 chair voted to create a tie so final action is D

06-08

March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.

Meeting dates for 2023 are:

Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21, 2023

Meeting dates for the 2024 are:

Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024.

2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn Meeting was adjourned at 4:10.