



CP#31-07 – Code Action Committees

Approved: 09/13/08 | Revised: 05/31/24

1.0 Purpose of Council Policy: This policy establishes ICC Code Action Committees

4.0 Rules and Procedures of Committees:

- 4.1 Scope crossover: Each Code Action Committee shall have the latitude to review Codes other than their primary responsibility provided that such review and recommendation is forwarded to the Code Action Committee with primary responsibility for final disposition and submission into the ICC Code Development Process.
- 4.2 Coordination: The Code Action Committees' activities shall be subject to the Code Action Coordinating committees as approved by the Board of Directors. The Coordinating committee shall consist of the Chairs and Vice Chairs of the Building, Fire, PMG and SEHP Code Action Committees.
- 4.3 Funding. ICC shall provide reimbursement for all reasonable travel expenses of the Governmental Members serving on the Coordinating Committee, Code Action Committees or Work Groups in accordance with CP#4 – Members & Volunteer Travel Reimbursement when those members incur such expenses while attending and traveling to and from scheduled meetings, provided the travel has been preauthorized by the ICC CEO of their designee.
- 4.4 Staff Liaison: A staff liaison shall be assigned for each Code Action Committee and shall serve in accordance with Section 3.0 of CP#7. Staff shall not be a voting member of the Code Action Committee. As a technical resource, staff is permitted to participate in the identification of opportunities to improve and enhance a particular International Code or portion thereof. In all cases, the final determination of the extent of the Code Action Committee's participation in the code development process rests with the voting members of the Code Action Committee.
- 4.5 Meetings: All meetings shall be open and conducted in accordance with this policy, CP#7 and Roberts Rules of Order.

5.0 Committee Organization and Structure:

- 5.1 Appointments: Appointments to the Code Action Committees shall be made by the Board of Directors in accordance with Section 2.0 of this policy and this section. The Board of Directors shall take into consideration a candidate's

